

TEPG Professional Goal Setting And Evidence Collection

Teacher Name: _____ Date: _____

Instructions: To complete this form, you'll need the MSFE TEPG rubric and your completed self-evaluation form. In addition, you should consider previous feedback and/or other data regarding your professional practice and/or students' needs.

When completed, the professional goal(s) needs to be approved by your evaluator.

Part 1: Set Professional Goal

Identify an opportunity for growth (related to a standard indicator from the MSFE TEPG rubric) around which you would like to focus your professional goal. Goal should be **s**pecific, **m**easurable, **a**chievable, **r**elevant and **t**ime-bound (SMART), as demonstrated in the examples below.

Example 1: I will build a repertoire of at least 10 reading strategies by January.

Example 2: By March 1, 2014, I will create at least 5 end-of-unit assessments with student input.

Opportunity for Growth (Related standard indicator from the TEPG Rubric)	Goal (Specific, Measurable, Achievable, Relevant, Time-bound)

Part 2: Implementation Planning & Evidence

Develop an action plan that will support you as you work towards accomplishing your goals.

- In the first column of the table below, identify (at least 3) implementation strategies that will help you achieve your goal. These might include professional growth opportunities that you will do independently, with a colleague, or through organized professional development; such as: professional readings, workshops, coursework, self-study, collaboration, etc. These strategies may be things you are already doing or something new you'd like to try.
- In the second column, identify how you will measure progress of your goal and what evidence or artifacts you will collect to demonstrate attainment. In the third column, summarize how this evidence or artifact demonstrates growth and progress towards your goal, including how you have incorporated these experiences into your practice over an extended period of time.
- Reflection: in the spring, you will also reflect upon how these changes in practice/structures have impacted student performance and identify the next steps you might take related to these practices/structures.
- This document will be shared, for approval and review, with your administrator at the beginning and end of the year.

Implementation Strategies (What you will do?)	Evidence of Progress (How will you know you have met your goal? What evidence/artifacts will you collect?)	Significance of Evidence of Professional Growth Related to the Goal (To be completed at the end of the year)

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Spring Reflection: How have these changes in practice/structures impacted student performance and what are the next steps you might take related to these practices/structures?

Part 3: Evidence collection of MSFE TEPG Rubric - Core Proposition 5

Instructions: Throughout the school year you will collect evidence aligned to standard indicators 5.1. & 5.2; in addition to your professional growth goal. Complete the table below to summarize this evidence.

Identify the title of the document you are submitting as evidence of your practice and the standard indicator(s) it aligns with. Then provide a summary what the document says about your practice and why you are including it for submission. It is recommended that you only include 5-8 pieces of evidence for submission, so consider selecting a small number of high quality authentic examples of your practice.

Title of Document	Standard Indicator(s) Alignment	Evidence of Practice and Rationale for Submission
<i>EXAMPLE:</i> Grade 4 math CCSS curriculum alignment	5.1; also: 2.3	I initiated and facilitated my grade level team's work this year which led to the completion of this CCSS curriculum alignment. This demonstrated my professional collaboration (we met a total of 5 times throughout the year for this work) and ensures that our math curriculum, moving forward, addresses the required CCSS's for 4 th grade math.

Title of Document	Standard Indicator(s) Alignment	Evidence of Practice and Rationale for Submission